

# **BYLAWS**

## **ARTICLE I**

### **NAME, OFFICES AND RECORDS**

**Section I.** The name of this organization shall be JOLIET WEST BAND BOOSTERS, a non-profit organization.

**Sections II.** The principal office of the corporation is located at Joliet Township High School, West Campus in Will County, State of Illinois

**Section III.** The books and records of the Corporation shall be kept at its principal office or at such other place as the Executive Board shall from time to time determine.

## **ARTICLE II**

### **NON-PROFIT PURPOSES**

**Section I.** The Joliet West Band Boosters is organized and operated for the following general purposes:

**A.** Exclusively for one or more of the purposes as specified in Section 501(c)(3) of the Internal Revenue Code, including for such purposes, the making of distributions to organizations that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding sections of any future federal tax code.

**B.** To exercise such of the rights, powers, duties and authority of a nonprofit corporation organized under the Nonprofit Corporation Act of the State of Illinois which are consistent with the preceding paragraph.

**Section II.** The specific purposes of the Boosters organization are to include without limitation:

**A.** To provide financial assistance to the band program, and by so doing help to achieve its objectives. This may include but not be limited to the purchase of equipment and music, and the provision of contractor staff, transportation, and other related items to help ensure the band has the resources to maintain an excellent program.

**B.** To aid in bringing the Joliet West High School Band and its Director in closer contact with the boosters of the band and to increase the interest of the people of this community in the band.

**C.** To interest the students and citizens of the community in the study, enjoyment, appreciation and knowledge of music.

**D.** To solicit the support of the citizens of the community in the activities of the Joliet West High School Band and in the continuance of the finest band program possible.

**E.** To cooperate with the Band Director, the high school board, and the Superintendent of District 204 in the encouragement of the band program at West Campus.

## **ARTICLE III**

### **MEMBERSHIP**

**Section I.** Members shall be parents, guardians, friends, former band Alumni and/or anyone interested in the Joliet West High School Band program. Only the parents/guardians of current band students & Alumni shall be voting members.

**Section II.** All current band students shall be associate members in a non-voting capacity.

**Section III.** No member shall act in the name of this organization without its approval.

**Section IV.** Alumni Members- Previous band members who left in good standing, will be considered Alumni Members. Alumni membership entitles this member to participate as a member of a Committee and the right to vote on issues brought before the Band Boosters. Alumni membership also qualifies a member to be appointed to a position on the Executive Board if a vacancy occurs, and in a voting capacity on the Board.

## **ARTICLE IV**

### **OFFICERS**

**Section I.** The officers of this organization shall consist of a President, Vice President, Secretary, and Treasurer, each of whom shall be elected.

**Section II. PRESIDENT:** He/she shall be the executive head of the organization with full power to enforce the Bylaws, and to act for the organization with the approval of the Executive Board. He/she shall preside at all meetings of the organization and shall appoint all committees as listed in the Bylaws.

**Section III. VICE PRESIDENT:** In the absence of the President or in the event of his/her inability to act, the Vice President shall perform the duties of the President with the related powers of that office. The Vice President shall coordinate the fundraising committees and perform such other duties as delegated by the President.

**Section IV. SECRETARY:** It shall be the duty of the Secretary to attend to all correspondence addressed to the organization and to send out all notices. The Secretary shall keep an accurate record in permanent form of all business transacted at meetings. A Secretary's report of the previous meeting's business will be presented at all regularly scheduled meetings of the organization. The Secretary will notify all Executive Board members of board meetings.

**Section V. TREASURER:** The Treasurer shall pay out funds only as authorized by the budget of the organization or as approved by the Executive Board. Checks for all items over \$100.00 shall require two signatures of any two officers of the JOLIET WEST BAND BOOSTERS. A Treasurer's report will be presented at all regularly scheduled meetings. The Treasurer shall exhibit at all reasonable times the books of account and financial records to any officer of the corporation upon request. The Treasurer and Band Director will prepare a yearly budget to be presented to the Executive Board and approved by the organization. The Treasurer shall be responsible for the timely preparation of all tax statements and reports required by law. A time schedule and list of necessary reports will be given to the newly elected treasurer at the beginning of his or her tenure.

**Section VI. VACANCIES:** A vacancy in any office because of death, resignation or refusal to act as an officer shall be filled by appointment by the remaining officers subject to ratification at the next meeting of the organization.

## **ARTICLE V**

### **ELECTION OF OFFICERS**

**Section I. Nominations:** The Executive Board shall appoint a nominating committee of three members. The committee shall be appointed one month before election of officers. The committee shall present at least one candidate for each office. Nominations may be made from the floor after the report of the nominating committee. Consent of each candidate shall be obtained before a name is placed in nomination.

**Section II. Election:** Election of officers shall be held at the May meeting each year. The election shall be by secret ballot for all officers where more than one person is running for the office.

**Section III. Term of Office:** Elected officers shall continue in office until the following May election meeting.

**Section IV.** No member shall hold more than one office at a time. No member shall be elected as Treasurer for more than two consecutive terms, **contingent upon the Auditing Committee being in place.**

**Section V.** Officers shall serve without compensation, except for reasonable advancement or reimbursement of expenses incurred in the performance of their duties.

## **ARTICLE VI**

### **EXECUTIVE BOARD**

**Section I.** The Executive Board shall consist of the following members: Four officers of the organization and the Band Director. The chairpersons of the various committees will be ex-officio non-voting members of the Executive Board.

**Section II.** Duties of the Executive Board shall be:

- A. To interpret the Policies of the organization.**
- B. To recommend new policies and courses of action.**
- C. To present a tentative budget at the first meeting of the year.**

**Section III.** All members of the Executive Board shall have full voting rights.


**Section IV.** The Executive Board shall meet upon proper notification by the Secretary.


**Section V.** A quorum shall consist of 4 members and must include the Band Director, the President or Vice-President, or in the absence of both officers, another officer appointed by the President to preside at the meeting.

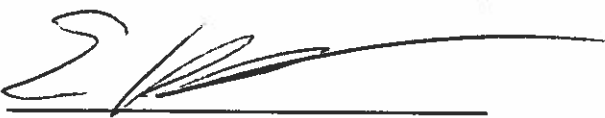
**Section III. Distribution of Assets:** Upon dissolution of this corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or shall be distributed to the federal government, or to a state or local government, for a public purpose. Such distribution shall be made in accordance with all applicable provisions of the laws of the State of Illinois.

**ADOPTION OF BYLAWS**

We, the undersigned, are all of the initial incorporators of this corporation, and we consent to, and hereby do, adopt the forgoing Bylaws, consisting of \_\_\_\_ preceding pages, as the Bylaws of this corporation.

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Adopted by the membership October 1, 2007, filed for Articles of Incorporation

Amended by the membership on May 21, 2018 by vote of approval of two-thirds of members present at this regular meeting.

**Amended by the membership on December 12, 2022 by vote of approval of two-thirds of members present at this regular meeting.**